



Triangle Healthcare Executives' Forum
of North Carolina -THEF
Advancing Healthcare Leadership



An Independent Chapter of
AmericanCollege of
Healthcare Executives
for leaders who care

Call for 2019 Committee Members

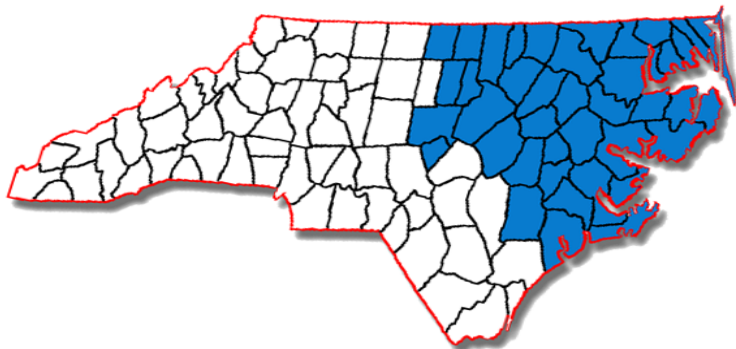
Mid-Year Call – March 2019

PURPOSE

The Triangle Healthcare Executives' Forum of North Carolina's (THEF) 2019 **Membership, Fellowship Advancement and Education** Committee Chairs have each requested two (2) additional committee members to join their 2019 teams. Committee members will serve the remainder of the year ending December 31, 2019. [Click here to access the Committee Interest Form.](#)

BACKGROUND

THEF is an official chapter of the American College of Healthcare Executives (ACHE), an international professional society of 48,000 healthcare executives who lead hospitals, healthcare systems and other healthcare organizations. ACHE's mission is to advance its members and healthcare management excellence. Locally, THEF carries out ACHE's mission by facilitating professional development for healthcare leaders in the region and preparing them to shape local, regional and national healthcare management practices. THEF serves over 600 ACHE members across 41 North Carolina counties.



THEF Chapter Service Region
(blue)

THEF is a nonprofit membership association managed by elected, all-volunteer Officers and Committee Chairs who are referred to as the Board. The Board is supported by all-volunteer Committees to assist with chapter operations and meet chapter goals and objectives.

Because THEF is an all-volunteer organization, active Committee Members are critical to achieving the mission. Committee Members are expected to:

- Contribute to organizational planning.
- Promote the Chapter and enhance the Chapter’s standing in the local healthcare community.
- Attend THEF sponsored networking and educational events.
- Participate in programs and initiatives sponsored by the Committee.
- Attend Committee meetings.
- *Optional:* Attend Board meetings
- Have fun!

PROCESS

The Mid-Year Call for 2019 Committee Members is sent to all THEF members via email and posted to the THEF website. The Call contains a link to a Committee Interest Form to be filled out electronically no later than **5pm Sunday, March 31, 2019**, or until the open positions are filled.

Committee descriptions and approximate time commitments are described in the table below. **There is no evaluation process for Committee membership.** Interested THEF members in good standing (have renewed 2019 ACHE membership) will be placed in the open committee positions on a first-come, first-served basis.

Questions regarding the application process should be directed to Heather Wargo, 2019 President, at president@thefnc.org or hlwargo@gmail.com. **Alternatively, contact information for Committee Chairs is provided in the table below.** Please state ‘Call for Committee Members’ in the subject line of the email. Allow 24 hours for response.

TIMELINE

Mid-Year Call for Committee Members released	March 11
Call for Committee Members closed	March 31, or when filled

[Click here to access the Committee Interest Form](#)

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Committee	Purpose of the Committee	What You Will be Doing as a Committee Member	Approximate Time Commitment (does not include event attendance)	# Committee Members Needed (in addition to Chair(s))
<p>Education</p> <p><i>Chairs:</i> Marya Upchurch mgupchurch@yahoo.com</p> <p>Swati Bhardwaj sbhardwaj@sahalliance.org</p>	<p>Develop the Chapter's education programs to include content, panel coordination and event logistics, and meets Chapter educational program goals.</p>	<ul style="list-style-type: none"> •Serve as lead for an event (preparation, management, review and reporting) •Collaborate on topic selection •Identify leaders in the community to serve on expert panels •Panel coordination •Registration •Create and distribute attendee materials •Collect and collate surveys •Event site logistics •Participate in ad hoc projects 	<p>5-10 hours per month, with additional time required in the weeks leading up to and executing educational events ~5 times per year.</p>	<p>2 additional, requires participation in Raleigh-Durham</p>
<p>Membership</p> <p><i>Chairs:</i> Kathy Coburn (Outreach) kathy.coburn@ey.com</p> <p>Tamara El-Amoor (Events) tamaraelamoor@gmail.com</p> <p>Aditi Borde (Student Chair) borde@unc.edu</p>	<p>Develop initiatives to recruit and retain Chapter members, design and host networking events, and meet Chapter goals for membership growth and networking performance. In 2019 the Membership Committee will explore development of a Diversity & Inclusion Program.</p>	<p>Events</p> <ul style="list-style-type: none"> • Event preparation, management, review and reporting • Contract with event venues and manage event site logistics • Pilot short programming to bring meaning to networking events • Secure strategic partners as event co-hosts <p>Outreach</p> <ul style="list-style-type: none"> • Develop and execute initiatives to recruit and retain Chapter members • Conduct personal outreach to welcome new members • Pilot a Diversity & Inclusion program 	<p>3-8 hours per month, with additional time required in the weeks leading up to and executing networking events 2-3 times per year.</p>	<p>2 additional</p>

Committee	Purpose of the Committee	What You Will be Doing as a Committee Member	Approximate Time Commitment (does not include event attendance)	# Committee Members Needed (in addition to Chair(s))
Fellowship Advancement Chair: Joanna Herath jvherath@gmail.com	Serve as a resource for Chapter members interested in and eligible to advance to Fellow, conduct outreach to promote the Fellow credential, design and implement initiatives to help members navigate the path to Fellow, and meet Chapter goals for fellowship advancement.	<ul style="list-style-type: none"> • Work with Membership Committee to target recruitment to feed the advancement pipeline • Manage the FACHE Reference Subcommittee • Coordinate and deliver BOG Exam Review Webinar Series twice per year • Conduct outreach to advancement eligible THEF members via phone, email, and at education events • Maintain an awareness of and acknowledge new and recertified Fellows throughout the year • Plan and host a local Convocation Ceremony for new 2019 Fellows • Pilot a ‘FACHE Friends’ program that pairs THEF members actively working toward Fellow 	6 hours per month	2 additional, preferably current Fellows or those who are on track to advance to Fellow in 2019

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[Click here to access the Committee Interest Form](#)